



## **Position: Kid's City Director**

### **Supervisor: Executive Pastor/ Families Pastor**

This dynamic role entails raising a movement of next generation leaders who are well-disciplined and fearlessly changing their world. The person will do this through, overall leadership, direction, planning, organizing and executing the curriculum of Kids' City. They will also recruit volunteers and parents, equipping them to achieve goals and objectives that will intentionally disciple our kids.

**The purpose of Kids' City is to provide a safe and fun discipling environment where children are able to learn about Christ.** Our kids are able to hear the gospel, see the gospel lived out and be invited into a relationship with him. Additionally, this area of ministry is to equip parents to be the primary disciplers of their children and also be the bridge to the youth ministry

### **Responsibilities;**

1. Recruit and retain volunteers to lead and disciple the different age groups. 2. Disciple and train volunteers on age appropriate teaching techniques. Train on how to disciple children of all ages and how to connect with parents/guardians.
3. Be the champion, advocate and ambassador for Kids' City.
4. Supervise Kids City Coordinator, as well as provide support and be a bridge to the Youth City Coordinator.
5. Provide leadership and guidance in creating curriculums that are aligned to our mission, vision, beliefs and values and that are age appropriate to help children mature through each stage.
6. Develop relationships and partnerships with Parents of the Kids in ways that they will become actively engaged in the discipleship process of their kids.
7. Increase collaboration and participation from the other ministries by partnering with the other ministry leaders.
8. Regular training and Equipping of the volunteers.
9. Organize the Kids ministry to function at its best in order to accomplish our goals and objectives.
10. Seek to lead families to know Jesus and to live out their God given purposes in life. 11. Work in collaboration with other ministries (eg. discipleship, worship, prayer, outreach, counseling) to provide spaces of discipleship and ensure that parents are being provided with resources to lead their children.
12. Manage the onboarding process of all volunteers. Complete all background checks and applications for volunteers. Interview all new volunteers and train them in alignment to

our vision, mission and goals.



13. Ensure that our data management in our church system is up to date on a regular basis.
14. Be the liaison maintaining communication between the church and families.
15. Connect families within TDC with one another through special events
16. Plan and execute all baby dedications.
17. Coordinate baptism training for children.
18. Plan regular special events that have a spiritual focus for children to interact with each other and volunteers
19. The Director will oversee the discipleship systems and processes for kids of all ages from birth through middle school.

### **Qualifications**

- Commitment to Christ
- Commitment to vision, mission, and values of The District Church
- Ability to lead diverse families and motivate them
- Ability to recruit, retain and train volunteers.
- Attentive and responsive to administrative details
- Ability to show initiative and meet deadlines
- Ability to work in a fast paced, multi-cultural environment
- Submission to The District Church Leadership Covenant

This is a full-time position with benefits.

**To apply, email [kevin@districtchurch.org](mailto:kevin@districtchurch.org) with a cover letter & resume.**