



Position: Children's Director

Supervisor: Executive Pastor

As the District Church, we are committed to being a thriving church in the heart of our nation's capital, unapologetically proclaiming the gospel and boldly making disciples of all generations who are being transformed to love, think, and act like Jesus.

Started in Washington, DC in 2010, we are a vibrant and diverse community with people from over 74 nations worldwide. We believe God has called us into a new season of expansion called [Multiply](#).

The children's ministry that we call Kids' City has a mission to provide a safe and fun discipling environment where children can learn about Jesus Christ and His gospel. It is a place where our children hear the gospel and see it lived out. Additionally, the ministry works closely alongside parents to ensure each child's safety and to equip parents to be the primary disciplers of their children in the home.

The Children's Director is responsible for overseeing the discipleship process of our children (birth through 5th grade). This includes recruiting, developing, and managing volunteer leaders, teaching, planning, and programming geared towards the children being transformed to love, think and act like Jesus.

Responsibilities:

- Oversee the discipleship process and system for children from birth through elementary school.
- Oversee children's programming for all weekend services in all locations.
- Recruit and support volunteers to lead and disciple children from birth to 5th grade.
- Be the champion, advocate, and ambassador for Kids' City to families and the larger church community
- Supervise Kids' City Coordinator(s), as well as provide support and be a bridge to the Youth Ministry.
- Provide leadership and guidance in creating curriculums that are aligned to our mission, vision, beliefs and values and that are age-appropriate to help children mature through each stage.
- Develop relationships with parents of the children and partner with them to become actively engaged in the discipleship process of their children.
- Increase collaboration and participation with other ministries and leaders in the church.

- Manage the onboarding process of all volunteers. Complete all background checks and applications for volunteers and ensure they complete the online training. Interview all new volunteers and train them in alignment to our vision, mission and goals.
- Ensure that our data management in our church system is up to date on a regular basis.
- Be the liaison maintaining communication between the church and families.
- Plan and execute all baby dedications.
- Coordinate baptism training for children.
- Plan regular special events for families that have a spiritual focus for children to interact with each other and volunteers.
- And other duties as assigned.

Qualifications:

- Contagiously committed to Christ
- A deep desire to grow in your relationship with God
- Experience working with children and families
- Commitment to vision, mission, and values of The District Church
- Ability to lead diverse families and motivate them
- Ability to recruit, retain and train volunteers
- Ability to build and manage relationships with the youth, parents, staff, and congregation
- Attentive and responsive to administrative details
- Ability to show initiative and meet deadlines
- Ability to work in a fast-paced, multi-cultural environment
- Submission to The District Church Leadership Covenant

This is a full-time position with benefits.

To apply, email kevin@districtchurch.org with a cover letter & resume.